

**Grayson City Council**  
**Regular Meeting**  
**City Municipal Building**  
**August 12, 2014**  
**5:00 p.m.**

**Call to Order**

Mayor Steele called the meeting to order at 5:02 P.M.

**Roll Call**

**Present:** Duane Suttles, Jack Harper, Terry Stamper, Pam Nash, Pearl Crum, Juanita Kennedy

**Pledge of Allegiance and Devotion**

Jack Harper led the devotion after the Pledge of Allegiance was recited

**Proclamation Presentation**

Ryan Walker was presented a Proclamation Presentation by Mayor Steele for his accomplishments as a 2014 graduate of East Carter High School and the 2014 as the National Archery Champion.

**Visitors**

**Tourism Budget Presentation**

Mignon Colley presented the tourism budget for the 2014-2015 fiscal year. The budget showed \$68,720.00 in income and expenditures.

**Motion:** To accept the budget as presented,

**Action:** Approve, **Moved by** Pearl Crum, **Seconded by** Duane Suttles.

Motion passed unanimously.

Mayor Steele called for a short recess to allow the council and visitors to look at the new Emergency Management Command Center.

Mayor Steele called the meeting back in session after everyone was served refreshments.

**Department Reports**

**Emergency Management**

Roger Dunfee presented the Council with his monthly activity report. He confirmed the mobile Command Center was recently used on the search for an elderly man who had been missing for 5 hours.

**HAZ-COLLECT Program**

Joanne Dunfee informed the Council on being approved for a new program on May 21<sup>st</sup> for Haz-Collect. This will allow Emergency Management to provide information (shelters/relief centers, road conditions) on television. This will also allow them to send out Golden/Amber Alerts to be televised on the ticker on the bottom of the television screen.

Roger asked Council to assist his dept to find permanent storage for 50 cots/3 cases of blankets donated by the Red Cross.

Discussion was held on various storage options.

**FEMA Audit**

The FEMA audit for the 2012 and 2009 disasters was conducted last week. The City received 100% with the audit.

## **Fire**

Chief Felty presented the monthly fire dept. run sheet to council. The volunteer firefighters completed 26 runs in the month of July. Sixteen runs were within the city limits. Mayor Steele asked for an update on the USDA vehicle. Mr. Felty stated the new vehicle is still 8 to 10 weeks away from delivery.

## **Police**

Chief Kevin McDavid distributed the July activity report. His report showed 1385 calls, including 4 DUI's and 261 citations.

James Frint is the newest officer hired by the city. Officer Frint has completed his required training and was under no contract obligations from the Carter County Sheriff's Department.

### **New School Resource Officer**

Officer Wes Boggs has become the new SRO at East Carter High School for school year 2014.

## **Street**

### **Surplus Mowers**

Chris Allen asked the council to declare the 2 riding mowers surplus.

**Motion:** To declare the Gravely lawn mower and the Cub Cadet Zero turn as surplus,

**Action:** Approve, **Moved by** Pam Nash, **Seconded by** Juanita Kennedy.

Motion passed unanimously.

Council asked for several areas to have patching completed to fix the potholes.

## **Parks and Recreation**

Mayor Steele gave the Council an update on the small park. The shelter will be completed in approximately 2 weeks. The steps from the parking lot to the walking trail have been completed. Discussion was held on bathroom facilities. It was determined the Grayson sewer lines did not run to the park. It would have to have leach lines and chambers. Hand rails for handicap steps were discussed.

Council discussed the upkeep issues they will face when the Carter County Fiscal Court/Judge Charles Wallace signs the 34 plus acres for a new park over to the city.

### **Ribbon Cutting Ceremony**

A ribbon cutting ceremony will be held next Monday at noon. Mayor Steele asked Council to attend if their schedules will allow it.

## **Administration**

### **Approval of Minutes**

Due to the clerk accidentally omitting the minutes from the packets, this issue will be voted on next meeting.

### **Quotes for a new copier**

Council held a discussion on the quote for a new copier for the administration building with the maintenance option. **Motion:** To approve the purchase a copier from Service Office Supply as per the quote with the maintenance agreement,

**Action:** Approve, **Moved by** Duane Suttles, **Seconded by** Pam Nash.

**Vote:** Motion passed (**summary:** Yes = 5, No = 1, Abstain = 0).

**Yes:** Duane Suttles, Jack Harper, Juanita Kennedy, Pam Nash, Pearl Crum.

**No:** Terry Stamper.

## **Code Enforcement**

Discussion was held on several properties within the city limits. The issues ranged from unkept lawns to abandoned homes with deplorable conditions. Code Enforcement Officer John Lands was unable to attend the meeting due to a family health issue. Mayor Steele stated Mr. Lands would be at the next meeting to update the council.

### **ABC Officer Report**

Reid Glass addressed the council on the updates to the state regulations for Alcohol sales and a job description for an Assistant Alcohol Administrator.

New state regulations went into effect mid July. The state statute allows the State ABC to regulate the ways cities spend the regulatory fees and the local ABC responsibilities. This includes auditing the local businesses at least 2 times a year, walk in inspections, putting the burden on local government to document the expenditure of the fees, among other things.

With the additional state regulation issues, the need for a local ABC Administrative Assistant is a must. If the city does not show the need of the regulatory fee rate, the rate must be lowered.

Mr. Glass feels the state will be requiring the cities to file a monthly or quarterly report to show how the regulatory fees are being spent. Mr. Glass said the new statute allows local vendors who sell alcohol to file an open records request to the cities asking for documentation on how the regulatory fees are being spent. He does this to happen in the near future.

He and the City Clerk confirmed the regulatory fees are deposited into a special fund and cancelled checks are used for documentation of expenditures.

Mr. Glass strongly expressed the importance of the involvement of the police department with all alcohol related issues.

### **Deputy ABC Administrator**

**Motion:** Directing the City Attorney and the Mayor to draft an ordinance for presentation at the next council meeting create the position of Deputy ABC Administrator. At that time the salary and benefit plan will be set, with the hope of having the position to be filled by January 1,

**Action:** Approve, **Moved by** Duane Suttles, **Seconded by** Terry Stamper.

Motion passed unanimously.

### **ABC Administrator Position**

**Motion:** To extend ABC Admin. position to Reid Glass until 6/30/15.,

**Action:** Approve, **Moved by** Duane Suttles, **Seconded by** Pam Nash.

Motion passed unanimously.

### **City Attorney Report**

Discussion was held on the Landsdowne Property. Attorney Glass expressed concern over the issue. He told council after conducting research on this issue; he discovered a tremendous amount of litigation had been conducted.

### **Drug Free Workplace**

Attorney Glass has completed the personnel policy for the city. He has only to finish the section on drug-free workplace. He provided the council with several samples from other cities. He asked council to look the examples over and email him their choice.

### **1<sup>st</sup> Reading of the Alcohol Amended Ordinance Regulatory Fee Collection Time frame**

Attorney Reid Glass gave the 1<sup>st</sup> reading to the amendment ordinance. This amendment would change the reporting times of the Regulatory Fees

**Motion:** To accept the 1st reading of the amendment with a change reporting fees from 90 days to 30 days on page 2,

**Action:** Approve, **Moved by** Duane Suttles, **Seconded by** Pearl Crum.

Motion passed unanimously.

**1<sup>st</sup> Reading of the Alcohol Amended Ordinance  
Days of Sales including Holidays and Sundays  
Article 5**

Attorney Reid Glass gave the 1<sup>st</sup> reading to the amendment ordinance. This amendment would change the time of sales on Sundays and holidays

**Motion:** To approve the 1st reading,

**Action:** Approve, **Moved by** Duane Suttles, **Seconded by** Jack Harper.

Motion passed unanimously.

**Fireworks Ordinance**

**AN ORDINANCE REGULATING THE SALE AND USE OF FIREWORKS WITHIN THE CITY OF  
GRAYSON, KY**

Attorney Glass gave the first reading of the new firework ordinance.

Mayor called to hold the discussion until the next meeting. Attorney Glass asked council to email him the guidelines they wish the ordinance to have.

**Executive Session in accordance with KRS 61.810 Section D Subsection 1**

**Motion:** Enter into executive session,

**Action:** Enter Closed Session, **Moved by** Pam Nash, **Seconded by** Terry Stamper.

Motion passed unanimously.

**Regular Session**

**Motion:** Enter into regular session,

**Action:** Approve, **Moved by** Pam Nash, **Seconded by** Duane Suttles.

Motion passed unanimously.

No action taken in executive session

**Adjourn**

**Motion:** Call to adjourn,

**Action:** Adjourn, **Moved by** Duane Suttles, **Seconded by** Jack Harper.

Motion passed unanimously.

  
Mayor George Steele

ATTEST:



Cindy Stratton, City Clerk